

No. 103/25.05.2018

#### PRIVACY NOTE REGARDING THE PERSONAL DATA PROCESSING

COMPA S.A., Sibiu, Henri Coandă Street, No. 8, Sibiu County, registered with the Trade Registry under no. J32/129/1991, with Unique Registration Code RO788767, legally represented by Mr. Ioan Deac – Chief Executive Officer, as a controller (Controller or Company), is informing you about the processing of personal data in relation with the activities performed by the Company for the specificed purposes, ensuring that the processing activity is carried out in compliance with the principle of transparency.

PURPOSES OF DATA PROCESSING	LAWFUL BASIS FOR PROCESSING	CATEGORIES OF PROCESSED PERSONAL DATA
Processing activities related contractual activity, precontractual steps, signing a contract and performance of a contract      Processing activities related to legal obligation to transfer the personal data to the public	obligations or the carry out of pre-contractual steps (Article 6 (1) point b of Regulation)  2. Fulfillment of a legal obligation (Article 6 (1) point c of	Name and surname, signature, function, the represented company, e-mail address, photo, phone number/ any other categories of identification data made
authorities.  3. processing activities related to debit recovery, assets, resolving any legal situation related to the execution of the contract.	3. The Company's legitimate interests regarding ensuring business protection, the safety of private property and values of the Company, as well as commercial interests (Article 6 paragraph 1 point f of the General Data Protection Regulation no. 679/2016)	available to the Company, to the extent that the use of such data is necessary for the fulfillment of the contractual obligations or for the protection of a legitimate interest.

#### I. THE RECIPIENTS OR CATEGORIES OF RECIPIENTS OF THE PERSONAL DATA

Considering the specified purposes of the personal data processing, the Company is entitled to disclose or transfer your personal data to third parties, usually to romanian public authorities, without prior approvals, in order to comply the Company's legal obligations. Your personal data may be transferred / disclosed to third parties who may have access to them in view of fulfilling their obligations or interacting with the Company, such as technical maintenance companies, financial auditors, legal service providers, etc.

Your personal data is not transferred to any third countries or international organizations.

## II. OBLIGATION TO SUPPLY THE PERSONAL DATA

Providing the personal data to the controller is necessary in order to fulfill the contractual/preccontractual obligations or in order to protect the Company's legitimate interests, as the case may be.



# III. THE RETENTION PERIODS FOR THE PERSONAL DATA

As matter of principle, the Company will process your personal data as much as it is necessary in order to achieve the aforementioned processing purposes and in compliance with applicable legal regulations, including prescription. The period for which we store your personal data is different depending on the cases where the Company is entitled to store and / or process your personal data, either on a legal / contractual basis or on legitimate interest.

### IV. YOUR DATA PROTECTION RIGHTS

In compliance with data protection legal regulations, as a data subject, you have the following rights:

The right to be informed about the collection and use of your personal data and the right to acces your personal data; the right to rectification (incomplete or inaccurate nature of the data); the right to erasure (the right to be forgotten) and the right to restrict the processing, in certain circumstances; the right to data portability which allows the transfer of your personal data from the Controller to other organization, if this is technically feasible; the right to object the processing, in certain circumstances; the right not to be subject to an automated decision-making process; the right to lodge a complaint with a supervisory authority; the right to appeal to the competent courts if the processing of your personal data is deemed to violate te provisions of the Union Regulation; the right to be notified by the Company about data breach.

These rights may be exercised by sending a written request to the Company, either in physical form, at the address in Sibiu, Str. Henri Coandă no. 8, Sibiu County, with the mention Data Protection, or in electronic form, to the email address <u>dataprotection@compa.ro</u>. To the extent that they do not contravene the law, so the Company is not required to comply with that request, your request will be answered as soon as possible and within 1 (one) month of receipt of the request.

For any supplementary information regarding the personal data processing activity, please contact us to the email adress: <u>dataprotection@compa.ro</u>. As well, we inform you about the Data Protection Officer: Sabina Pîrvu - tel: 0269237878 fax: 0269 237770, email: <u>dataprotection@compa.ro</u>

COMPA S.A.

Chief Executive Officer

**Ioan Deac**